

CERTIFICATION OF RESOLUTION

AI IN EDUCATION MODEL POLICIES

South Columbus Preparatory Academy of German Village

(An Ohio Not-for-Profit Corporation)

The Governing Authority (the "Board") of **South Columbus Preparatory Academy of German Village** (the "Corporation"), a non-profit corporation organized under the laws of the State of Ohio, hereby resolves as follows:

IT IS HEREBY RESOLVED that the Board adopts the AI in Education Model Policies. The AI in Education Model Policies is attached as Exhibit A, attached hereto and incorporated as restated.

IT IS FURTHER RESOLVED that the Board Chair is authorized and directed to execute any and all forms, and/or documents required in connection or by reason of this resolution.

APPROVAL AND ADOPTION

Motion to adopt the AI in Education Model Policies (with/without amendment(s))

Motion by Dyer

Seconded by Herod

Board Member Name	AYE	NAY	OTHER (Abstain, Not Present, etc.)
Kelly Dyer	✓		
Sean Herod	✓		
Scott Pullins	✓		
Heather Simonis	✓		
Dedra Hurst, Chair	✓		

Executed and adopted by a vote of the Board on this 9 day of June, 2026.

Dedra Hurst

Dedra Hurst, Chair

South Columbus Preparatory Academy of German Village

AI Policy

I. PURPOSE STATEMENT

To support students and educators in the use of artificial intelligence (AI) for educational and operational purposes, the School Board of **South Columbus Preparatory Academy at German Village** as created this policy on the use of AI. The purpose of this policy is to prepare students for success, encourage innovation for classroom instruction, and embrace opportunities for operational efficiency, while providing consistent expectations, standards, and approval processes for safe and responsible implementation and integration of AI. This applies to multiple use cases, applications, and integration of AI, including generative AI.

This policy is adopted pursuant to Ohio Revised Code Section 3301.24 and is informed by the Ohio Department of Education and Workforce's AI in Education Model Policy.

II. SCOPE

This policy is effective beginning on July 1, 2026, and applies to all **South Columbus Preparatory Academy at German Village** Board Members, Staff, Students, and 3rd Party Partners.

III. DEFINITIONS

- **Artificial intelligence (AI):** A machine-based system that can, for a given set of human-defined objectives, make predictions, recommendations, or decisions influencing real or virtual environments. Artificial intelligence systems use machine- and human-based inputs to perceive real and virtual environments; abstract such perceptions into models through analysis in an automated manner; and use model inference to formulate options for information or action.¹
- **Generative AI:** Any internet-based generative artificial intelligence programs that make use of large language model algorithms to make something new. AI used for auto-complete, minor text predictions, and/or grammar/spelling/punctuation suggestions, commonly found in most word-processing applications, is not considered generative AI.²
- **AI tool:** AI applications, algorithms, or systems that make use of AI to generate outputs based on human inputs, with an emphasis on generative AI.³

IV. AI LITERACY

The Board recognizes the importance of preparing students and educators for the successful integration of innovative technologies. Accordingly, it is the policy of the Board that **South Columbus Preparatory Academy at German Village** responsibly integrate AI by building AI literacy for all students and educators, including integration

¹ [15 U.S. Code § 9401, Sec. 3](#)

² [O.A.C. 3342-3-01.8\(B\)\(15\)](#)

³ Ohio School Boards Association (OSBA), Sample Policy EDEC: Artificial Intelligence

of AI into relevant curriculum, professional learning opportunities, and safe and responsible usage.

V. **STAKEHOLDER ENGAGEMENT**

A centralized workgroup, the **Pansophic Learning AI Committee**, shall govern and inform AI policy and implementation. Where appropriate, the Committee may solicit input from educators and school leaders, and will support communication to families and school communities regarding appropriate and responsible AI uses.

School and School Board must disclose any and all use of AI Tools that are in use to the Pansophic Learning AI Committee.

VI. **DATA PRIVACY AND SECURITY**

South Columbus Preparatory Academy at German Village is committed to protecting the privacy and security of all student and staff data. The adoption and implementation of any AI tool must adhere to existing data privacy and security policies that include, but are not limited to, Personally Identifiable Information (PII), FERPA, and any other relevant state of Ohio and federal laws. AI tools should only access, store, or process data that is necessary, and must do so in a secure, transparent, and ethical manner.

Prior to installation or use, any / all AI Tools must be vetted and approved by the Pansophic Learning AI Committee to ensure they meet rigorous standards for data encryption, access control, and responsible data use.

Users must also follow the terms of service, including appropriate age limits.

VII. **PROCUREMENT AND EVALUATION OF AI TOOLS**

The adoption of AI-enabled tools should be conducted in accordance with existing procurement policies and in alignment to the **South Columbus Preparatory Academy at German Village's** core values, goals, and priorities. Selection procedures must ensure that any AI tool must adhere to data privacy and security policies. Evaluation of tools must also address alignment to instructional and operational goals, accessibility, and cost. All third-party vendors providing AI tools must comply with **South Columbus Preparatory Academy at German Village's** standards, state and federal law for data protection, ethical use, and accessibility. All AI tools must be procured, installed, provisioned, and maintained by Pansophic Learning via established purchasing processes.

VII. **ETHICAL USE OF AI**

It is the policy and responsibility of **South Columbus Preparatory Academy at German Village** that the design and implementation of AI be safe, responsible, and keep people at the core of every AI-related decision. AI implementation should be human-centered and should empower students, educators, and communities. It is a tool to support learning and teaching, not a substitute for student effort or the role of

the educator. Accordingly, users should critically analyze AI output, respect safeguards and rules, and be transparent about its use.

VIII. ACCEPTABLE USE

South Columbus Preparatory Academy at German Village recognizes that responsible and appropriate uses of AI by students and educators will vary depending on the context, including but not limited to grade level, subject, and/or the nature of the classroom activity or assignment.

Expectations for acceptable student uses should be clearly articulated and documented by educators in alignment with policy and guided by the specific requirements for an assignment or activity. This includes specifying AI use expectations in course syllabi and assignment instructions when relevant. These expectations should clearly articulate the expectations of use, types of relevant assignments where AI use is acceptable, and required format for references.

Educators should consider the impact on learning objectives and assessment of student learning when designing related instruction and classroom activities. No assignment shall require the use of a tool that cannot be provided by **South Columbus Preparatory Academy at German Village**. AI tools approved for use should be clearly communicated.

Expectations for educator, staff, and third-party use should align with **South Columbus Preparatory Academy at German Village's** priorities. Educator use must be in alignment with the [Licensure Code of Conduct for Ohio's Educators](#). Educators and staff must model appropriate acceptable use practices when using AI tools for instructional and operational uses.

Use of AI tools that have not been approved by the Pansophic Learning AI committee is not permitted.

All users are expected to employ AI tools solely for educational and related operational purposes, upholding values of respect and academic integrity, and in alignment with other related **South Columbus Preparatory Academy at German Village's** policies. Using AI tools for bullying, harassment, and any form of intimidation is strictly prohibited and should be addressed in alignment with existing behavior and discipline policies.

Students and staff with concerns regarding inappropriate use that violates **South Columbus Preparatory Academy at German Village's** policies and/or applicable state, or federal laws should contact the Principal and / or Regional Vice President or appropriate designated staff member.

IX. ACADEMIC INTEGRITY

The Board recognizes that the responsible use of AI requires the highest standards of academic integrity with clear expectations for students, educators, and staff regarding the ethical use of AI tools.

AI-enabled tools may be used to support student work (such as brainstorming or feedback), but AI-generated work must not replace student work. Students are expected to complete assignments and assessments in a manner that reflects their own understanding and effort, critically analyze AI-generated content and not misrepresent it as original work, and use proper citations and references for AI-assisted work according to existing policies and expectations relevant to assignments (such as APA or MLA style formats).

X. IMPLEMENTATION AND REVIEW

South Columbus Preparatory Academy at German Village, in partnership with the Pansophic Learning AI Committee, will monitor developments in AI technology and update policies to address emerging risks. This policy should be reviewed annually for effectiveness; alignment to school, educator and student needs; alignment to Pansophic Learning policies and requirements; considerations of ongoing innovation; related data privacy and management policies; and impact on students including learning outcomes. The School may issue supplemental administrative or operational guidance as needed to support implementation of this policy and to respond to AI tools and use cases, consistent with this policy.

OTHER CONSIDERATIONS

NON-CONSENSUAL INTIMATE IMAGERY

National digital safety experts have emphasized the importance of addressing issues related to Non-Consensual Intimate Imagery (NCII), particularly in terms of local policies on digital wellness and cyberbullying. The Center for Democracy & Technology has created a [model policy](#) and related resources that schools may want to consider incorporating into relevant local policies. In potential cases where NCII may be used for the purposes of sexual extortion, schools and districts should be aware of [Braden's Law](#) and consider how it may apply within existing local policies, as the law classifies sexual extortion as a felony offense in Ohio.

INTEGRATION WITH OTHER RELATED POLICIES

This model policy refers to other existing local policies (such as bullying, academic integrity, and procurement). In addition to cross-references in the required AI-specific policy, schools may want to review and update other related policies to integrate AI as applicable (such as special education policies).